

Community Area Partnership Agreement 2014/15:

Budget details for CAP running costs

Your Details:

Name:	Shona Holt
Partnership:	Warminster and Villages Community Partnership
Address:	c/o CAB Building Central Car Park Warminster BA12 9BT
Phone:	07792 713661
Email:	warminstervcp@gmail.com

Bank Account Details:

Account name:	Lloyds TSB
Sort code:	30 99 13
Account no.	01823271
Balance of funds at beginning of year:	£2,425* (see breakdown below)

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: ▪ £8,250 (incl. NI) + £150 mileage	a £8,400
Consultation activities, public events, analysis, etc:	b £0
Advertising & promotion (inc websites): ▪ £150 adverts	c £150
Plans, questionnaires, other printing costs: ▪ £100 promotion printing	d £100
Office expenses, consumables, etc.: ▪ £160 stationery	e £160
Other costs: ▪ 3x £150 support for Theme Groups	f £450
Amount of funding rolled forward from 2013/14 to be spent in 2014/15:	g £2,425
Total running costs applied for:	h £6,835

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Warminster & Villages Community Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2014/15.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval (May 2014). This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six-month's time.

Signed:

Date:

***Detailed breakdown:**
£10,828 (balance)
less £7,335 (restricted reserve)
less £1,068 (underspend)
£2,425

Please send your completed budget and workplan to the Community Area Manager, Jacqui Abbott Jacqui.abbott@wiltshire.gov.uk